

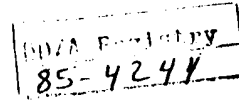


General
Services
Administration

Information Security
Oversight
Office

Washington, DC 20405

December 11, 1985



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LOGGED

Mr. Harry E. Fitzwater
Deputy Director for Administration
Central Intelligence Agency
Washington, DC 20505

Dear Mr. Fitzwater:

Executive Order 12356 requires the Information Security Oversight Office (ISOO) to report annually to the President on the status of the executive branch information security program. The ISOO uses two methods to gather data about the program for this report: (1) the ISOO inspection of each agency's information security program and (2) the statistical report, SF 311, Agency Information Security Program Data, provided to the ISOO by each agency, which contains various data on the program, such as original classification authorities and the number of documents generated within an agency on an original and derivative basis during the fiscal year. The ISOO is concerned about some of the data provided in the Central Intelligence Agency's SF 311 for FY 1985.

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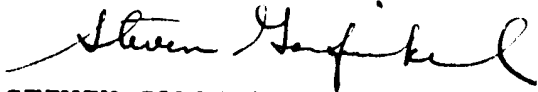
REFERENC

Before the ISOO submits its FY 1985 report to the President, we believe an explanation for the increases reported above is necessary. Please provide your input to ISOO by December 31, 1985. Please include: (1) Any changes in policy or operations that contributed to the increases; (2) information on the components

2

within the Agency responsible for the changes in statistics; (3) an explanation of specific events contributing to the changes; and (4) the identification of types of information classified in FY 1985 that were not classified in prior years. If you have any questions concerning this matter, please call me on 535-7251, or Harold Mason on 535-7254.

Sincerely,

A handwritten signature in cursive script, reading "Steven Garfinkel". The signature is written in dark ink and is positioned above the printed name and title.

STEVEN GARFINKEL
Director